

Health and Safety Representative Refresher Training



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Health and Safety Representative Refresher Training

This course is designed to refresh the information and skills attained under the initial five day training course and assist HSRs to carry out their role and functions under the WHS legislation, including:

- an understanding of the Work Health and Safety (WHS) legislation
- an understanding of how it applies to their role as elected Health and Safety Representatives (HSR)
- the additional knowledge and skills regarding their powers under the WHS legislation to issue Provisional Improvement Notices (PINs) and direct unsafe work to cease.

The course is intended to assist HSRs and Deputy HSRs to understand their roles and functions as to how the WHS legislation will influence health and safety outcomes in their workplace. The course aims to inform participants of the knowledge and skills necessary to fulfil their role as Health and Safety Representatives (HSRs).

Target Audience

Minerva's Health and Safety Representative Refresher training is ideal for all elected HSRs under the WHS Act who have previously completed the approved five day training course (or equivalent training approved under the transitional provision of the WHS Regulation). Participants will refresh their understanding of their roles, powers and functions in the representation, monitoring, investigation and enquiry into work health and safety management at their workplace under the WHS law.

HSR Refresher Training Courses can also be accessed by other members of your organisation such as health and safety committee members, managers and supervisors to assist them in understanding the legislation relating to consultation and the important role of HSRs in the workplace.

To gain the most out of this course, applicants should have a good grasp of written and verbal English. Appropriate experience in safety will assist participants during this course.

Pre-requisites and Co-requisites

Persons eligible for this course are elected HSRs who have completed the approved five day initial training course or completed a 4 day OHS Consultation course and a WorkCover approved HSR Bridging Course.

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Course Content

This course will provide elected HSRs with information and skills required for HSRs under the WHS legislation, including:

- an understanding of the new WHS legislation;
- an understanding of how it applies to their role as elected HSRs and deputy HSRs; and
- the additional knowledge and skills regarding their powers under the WHS legislation to issue Provisional Improvement Notices (PINs) and direct unsafe work to cease.

The aims of this course are to provide elected HSRs information and knowledge on:

- WHS legislative framework;
- The role and functions of WorkCover and their interactions with HSRs;
- Duties and responsibilities of PCBUs, officers, workers and other parties under the legislation;
- The nature of the consultation process with workers as required of the primary PCBU by the Act;
- The purpose and formation of a workgroup (or workgroups) within the workplace;
- Election process for HSRs / Deputy HSRs and disqualification provisions;
- Health and Safety Committees (HSC);
- The entitlements, rights and protections of elected HSRs / Deputy HSRs;
- Using negotiation, communication and problem solving skills and strategies as a HSR to represent a work group and to resolve work health and safety issues;
- Risk management and the use of risk controls, including the duties and responsibilities of various PCBU's under the legislation;
- How HSRs can use their functions and powers to contribute to risk management activities in the workplace; and
- Provisional Improvement Notices and the right to cease, or direct the cessation of, unsafe work.

Evidence of Identity (EOI)

Participants must provide adequate EOI prior to the commencement of the training.

Course Duration

This is a one (1) day course. This course is run as a public course and can also be conducted as an internal course on client sites.

Course Materials

All necessary manuals, assessments and equipment are provided.

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Health and Safety Representative Refresher Training

Course Trainers

The Minerva / Arctic Star WorkCover NSW Approved Health and Safety Representative Refresher Training is conducted by experienced trainers.

Les Vozzo - Senior WHS Professional and Trainer

Qualifications

Graduate Diploma Safety Science
University of NSW (1988)

Master of Commerce University of
Western Sydney (1996)

Certificate IV in Training and
Assessment (2012)

RABQSA International Certified
Principal OHS Auditor (2009-current)

WorkCover Approved / RTO
Nominated / VETAB Trainer

Mr Vozzo became an RABQSA International Auditor in 2006. He has been running Safety Auditor Training for a number of years.

Mr Vozzo is an experienced safety trainer. He has conducted hundreds of safety training courses including First Aid, Due Diligence, Risk Management, Construction Induction, Pedestrian Stacker and Electrical Safety. He also runs Health and Safety Representative Training. He runs interactive training sessions encouraging participation and questions from attendees and using real world scenarios that can be easily related to.

Mr Vozzo is qualified to conduct Certificate IV in WHS training. With an exceptional working knowledge of work health and safety legislation, how organisations can manage their safety systems. His wealth of practical knowledge and his safety training is both practical and informative.

Grant Poole - Senior WHS Professional and Trainer

Qualifications

Master of Engineering Science
University of New South Wales (1988)

Graduate Diploma in Safety Science
University of New South Wales (1985)

Safety Administration Certificate West
Sydney Technical College (1981)

WorkCover Approved / RTO
Nominated / VETAB Trainer

Mr Poole has worked in safety for over thirty years. He has a wealth of experience across a large number of fields including industrial, retail, local council and construction. An accredited WorkCover trainer he has run hundreds of safety courses including OHS Consultation, Construction Induction Training and Health and Safety representative Training. His courses are thorough and benefit from his years of experience within the safety industry.

Mr Poole is experienced in writing all facets of safety documentation including Safe Work Method Statements, Standard Operating Procedures, Risk Assessments and Work Instructions.

Course Enrolment

To enrol in a Minerva / Arctic Star WorkCover NSW Approved Health and Safety Representative Refresher Training Course please contact our friendly staff on 1800 441 602 or (02) 473 111 99, send us an email admin@minervaconsulting.com.au or alternatively you can go to our website www.minervaconsulting.com.au/OHS-Course-dates.html and download a course registration form.

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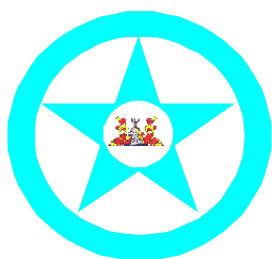
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